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- San Bernardino County Transportation Commission •San Bernardino County Transportation Authority
•San Bernardino County Congestion Management Agency •Service Authority for Freeway Emergencies
-

AGENDA

Board of Directors Meeting

September 1, 2010

Start Time: 9:30 a.m.

LOCATION

**San Bernardino Associated Governments
Santa Fe Depot - SANBAG Lobby 1st Floor
1170 W. 3rd Street, San Bernardino, CA**

Board of Directors

President

Brad Mitzelfelt, Supervisor
County of San Bernardino

Vice-President

Bea Cortes, Council Member
City of Grand Terrace

Charley Glasper, Mayor
City of Adelanto

Rick Roelle, Mayor
Town of Apple Valley

Julie McIntyre, Mayor Pro Tem
City of Barstow

Bill Jahn, Mayor Pro Tem
City of Big Bear Lake

Dennis Yates, Mayor
City of Chino

Ed Graham, Vice Mayor
City of Chino Hills

Kelly Chastain, Mayor
City of Colton

John Roberts, Council Member
City of Fontana

Mike Leonard, Council Member
City of Hesperia

Larry McCallon, Council Member
City of Highland

Rhodes "Dusty" Rigsby, Mayor
City of Loma Linda

Paul Eaton, Mayor
City of Montclair

Jeff Williams, Mayor
City of Needles

Alan Wapner, Mayor Pro Tem
City of Ontario

Diane Williams, Council Member
City of Rancho Cucamonga

Patricia Gilbreath, Mayor
City of Redlands

Ed Scott, Council Member
City of Rialto

Patrick Morris, Mayor
City of San Bernardino

Jim Harris, Mayor Pro Tem
City of Twentynine Palms

John Pomierski, Mayor
City of Upland

Ryan McEachron, Council Member
City of Victorville

Richard Riddell, Mayor
City of Yucaipa

William Neeb, Council Member
Town of Yucca Valley

Gary Ovitt, Supervisor
County of San Bernardino

Paul Biane, Supervisor
County of San Bernardino

Neil Derry, Supervisor
County of San Bernardino

Josie Gonzales, Supervisor
County of San Bernardino

Ray Wolfe, Caltrans
Ex-Officio Member

Deborah Robinson Barmack
Executive Director

San Bernardino Associated Governments (SANBAG) is a council of governments formed in 1973 by joint powers agreement of the cities and the County of San Bernardino. SANBAG is governed by a Board of Directors consisting of a mayor or designated council member from each of the twenty-four cities in San Bernardino County and the five members of the San Bernardino County Board of Supervisors.

In addition to SANBAG, the composition of the SANBAG Board of Directors also serves as the governing board for several separate legal entities listed below:

The San Bernardino County Transportation Commission, which is responsible for short and long range transportation planning within San Bernardino County, including coordination and approval of all public mass transit service, approval of all capital development projects for public transit and highway projects, and determination of staging and scheduling of construction relative to all transportation improvement projects in the Transportation Improvement Program.

The San Bernardino County Transportation Authority, which is responsible for administration of the voter-approved half-cent transportation transactions and use tax levied in the County of San Bernardino.

The Service Authority for Freeway Emergencies, which is responsible for the administration and operation of a motorist aid system of call boxes on State freeways and highways within San Bernardino County.

The Congestion Management Agency, which analyzes the performance level of the regional transportation system in a manner which ensures consideration of the impacts from new development and promotes air quality through implementation of strategies in the adopted air quality plans.

As a Subregional Planning Agency, SANBAG represents the San Bernardino County subregion and assists the Southern California Association of Governments in carrying out its functions as the metropolitan planning organization. SANBAG performs studies and develops consensus relative to regional growth forecasts, regional transportation plans, and mobile source components of the air quality plans.

Items which appear on the monthly Board of Directors agenda are subjects of one or more of the listed legal authorities. For ease of understanding and timeliness, the agenda items for all of these entities are consolidated on one agenda. Documents contained in the agenda package are clearly marked with the appropriate legal entity.

**San Bernardino Associated Governments
County Transportation Commission
County Transportation Authority
County Congestion Management Agency
Service Authority for Freeway Emergencies**

Board of Directors

September 1, 2010

9:30 a.m.

Location:

**San Bernardino Associated Governments
Santa Fe Depot
SANBAG Lobby, 1st Floor
1170 W. 3rd Street, San Bernardino**

To obtain additional information on any items, please contact the staff person listed under each item. You are encouraged to obtain any clarifying information prior to the meeting to allow the Board to move expeditiously in its deliberations. Additional meeting procedures and agenda explanations are attached to the end of this agenda.

Call to Order - 9:30 a.m. by Brad Mitzelfelt

- I. Pledge of Allegiance
- II. Attendance
- III. Announcements:
 - Calendar of Events (Pg. 14)
- IV. Agenda Notices/Modifications – Vicki Watson

**1. Possible Conflict of Interest Issues for the Board Meeting of Pg. 15
September 1, 2010**

Note agenda item contractors, subcontractors and agents, which may require member abstentions due to conflict of interest and financial interests. Board Member abstentions shall be stated under this item for recordation on the appropriate item.

Notes/Actions:

Consent Calendar

Items listed on the Consent Calendar are expected to be routine and non-controversial. These items have been discussed at SANBAG Policy Committee meetings and made available for public review as noted in the agenda. The Consent Calendar will be acted upon as a single motion. Items on the Consent Calendar may be removed for discussion by Board Member Request. Items pulled from the consent calendar will be brought up under Agenda Item 29.

Administrative Matters

2. **Board of Directors Attendance Roster** Pg. 17
3. **July 2010 Procurement Report** Pg. 21
Receive Monthly Procurement Report. **William Stawarski**
This item was reviewed and received by the Administrative Committee on August 11, 2010.
4. **Investment Policy No. 20100** Pg. 23
Approve changes in existing SANBAG Investment Policy No. 20100.
William Stawarski
This item was reviewed by the Administrative Committee on August 11, 2010 and unanimously recommended for approval.
5. **Contract for Insurance Brokerage Services** Pg. 32
Approve Amendment No. 1 to Contract No. 08003 with the firm Willis (formerly HRH) to extend the terms of the contract through December 1, 2012 in an amount of \$80,000 for a total of \$215,000 (not including insurance premium amounts that are subject to bids).
William Stawarski
This item was reviewed by the Administrative Committee on August 11, 2010 and unanimously recommended for approval.
6. **Measure I Revenue** Pg. 37
Receive Report on Measure I receipts for Measure I 1990-2010.
William Stawarski
This item was reviewed and received by the Administrative Committee on August 11, 2010.
7. **Independent Taxpayer Oversight Committee (ITOC) Selection Process Update** Pg. 42
Approve the modification to the Independent Taxpayer Oversight Committee (ITOC) selection schedule. **Duane Baker**
This item was reviewed by the Administrative Committee on August 11, 2010 and unanimously recommended for approval.

Consent Calendar Continued....

Administrative Matters (Cont.)

8. Disadvantaged Business Enterprise (DBE) Annual Goal Preparation and Additional DBE Services Pg. 44

Approve C10-193 with GCAP Services, Inc. for Disadvantaged Business Enterprise (DBE) Annual Goal Preparation and Additional DBE Services in the amount of \$25,000 with a contingency amount of \$2,500 for a total not-to-exceed contract amount of \$27,500.
Duane Baker

This item was reviewed by the Administrative Committee on August 11, 2010 and unanimously recommended for approval.

9. Invitation for Bid to Repair and Fog-Coat the Exterior of the San Bernardino Santa Fe Depot Pg. 70

Approve Scope of Work and authorize staff to release the Invitation for Bids C11014 to Repair and Stucco Fog-Coating to the Exterior of the San Bernardino Santa Fe Depot. **Duane Baker**

This item was approved by the Administrative Policy Committee on July 14, 2010. SANBAG Counsel has reviewed and approved the Invitation For Bid (IFB) as to form.

Regional & Quality of Life Programs

10. Amendments to two contracts to exercise second year option of Freeway Service Patrol (FSP) Services Pg. 88

1. Approve Amendment No. 2 to Contract 07-108 with JLM Towing Services, Inc., to exercise the second year option of their existing contract, which would extend the contract term to February 29, 2012, as well as increase the contract not-to-exceed amount by \$183,348 for a total contract amount of \$934,020, as identified in the Financial Impact Section below; and

2. Approve Amendment No. 2 to Contract 07-107 with Pepe's Towing Services, Inc., to exercise the second year option of their existing contract, which would extend the contract term to December 31, 2011, as well as increase the contract not-to-exceed amount by \$182,619 for a total contract amount of \$999,230, as identified in the Financial Impact Section below. **Kelly Lynn**

This item was reviewed and unanimously recommended for approval by the Plans and Programs Committee at its August 18, 2010, meeting. The item and two contract amendments have been reviewed by Legal Counsel as to form.

Consent Calendar Continued....

Subregional Transportation Planning & Programming

11. Sustainable Communities Planning Grant and Incentives Program Pg. 98

Adopt resolution No. RES11005 approving SANBAG's application for grant funds for the Sustainable Communities Planning Grant and Incentives Program. **Ty Schuiling**

This item was reviewed and unanimously recommended for approval by the Plans and Programs Committee on August 18, 2010.

Program Support/Council of Govts.

12. Support for the Inland Empire Economic Recovery Corporation Pg. 102

Approve continued support for the foreclosure prevention seminars and other outreach efforts through a contribution to the Inland Empire Economic Recovery Corporation (IEERC) in an amount not to exceed \$50,000 for Fiscal Year 2010/2011 and approve an expenditure from Task 49011000 (Council of Governments-New Initiatives) not to exceed \$50,000. **Duane Baker**

This item was reviewed by the Administrative Committee on August 11, 2010 and unanimously recommended for approval.

13. State Legislative Update Pg. 104

1) Adopt a SUPPORT position on AB 2098 (Miller) and any future related legislation for best-value design-build on the SR-91 Corridor Improvement Project (CIP) in Riverside County; and

2) Receive and file updates on the Self-Help Counties Coalition, State Budget, and State Legislation of interest to SANBAG. **Aaron Hake**

This item was received by the Administrative Committee on August 11, 2010 and unanimously recommended for approval.

Consent Calendar Continued....

Program Support/Council of Govts. (Cont.)

14. Financing Team and Contracts for Bond Counsel, Disclosure Counsel and Financial Advisor Pg. 109

1. Amend and approve the following Financing Team to July 5, 2013:

- Bank of America Merrill Lynch-investment banking services
- Barclays Capital-Investment Banking Services
- Citigroup (Citi)-Investment Banking Services
- Goldman, Sachs & Co-Investment Banking Services
- De La Rosa & Co-Investment Banking Services
- Orrick Herrington & Sutcliffe, LLP-Bond Counsel
- Nossaman, LLP-Disclosure Counsel
- Montague, DeRose and Associates, LLC-Financial Advisor

2. Amend the following contracts:

- A. Approve Amendment No. 1 to Contract 07-009 with Orrick Herrington & Sutcliffe, LLP, for Bond Counsel, increasing the contract total amount from \$150,000 to \$300,000 and exercising the option to extend the contract to July 5, 2013.
- B. Approve Amendment No. 1 to Contract 07-010 with Nossaman LLP, for Disclosure Counsel, increasing the contract total amount from \$100,000 to \$200,000 and exercising the option to extend the contract to July 5, 2013.
- C. Approve Amendment No. 2 to Contract 07-011 with Montague, DeRose and Associates, LLC, Financial Advisor, increasing the contract total amount from \$350,000 to \$550,000 and exercising the option to extend the contract to July 5, 2013. **William Stawarski**

This item was reviewed by the Administrative Committee on August 11, 2010 and unanimously recommended for approval.

Consent Calendar Continued....**Project Development**

15. **Amendment to Contract No. C09100 with AECOM Technical Services, Inc. for construction engineering support on Interstate 215 (I-215), Segments 1 and 2 project** Pg. 121

Approve Amendment No. 1 to SANBAG Contract No. C09100 with AECOM Technical Service, Inc. for construction engineering support on I-215, Segments 1 and 2 to increase the total amount of the contract by \$1,800,000 to a total not-to-exceed contract amount of \$2,200,000.00, and to approve the assignment of the contract from DMJM+Harris, Inc. to AECOM Technical Services Inc. Garry Cohoe

This item was reviewed and recommended for approval (14-0-1; Abstained: Supervisor Derry), by the Major Projects Committee on August 12, 2010. SANBAG Counsel has reviewed and approved the agreement as to form.

16. **Amendment to Contract No. C04008 with AECOM Technical Services, Inc. for construction engineering support on Interstate 215 (I-215), Segment 5 and State Route 210 (SR-210), Segment 11 project** Pg. 128

Approve Amendment No. 6 to SANBAG Contract No. C04008 with AECOM Technical Service, Inc. for construction engineering support on I-215, Segment 5 and SR 210 Segment 11 project to increase the total amount of the contract by \$450,000 for a total not-to-exceed contract amount of \$5,731,673.30, and to approve the assignment of the contract from DMJM+HARRIS, Inc. to AECOM Technical Services, Inc. Garry Cohoe

This item was reviewed and recommended for approval (14-0-1; Abstained: Supervisor Derry), by the Major Projects Committee on August 12, 2010. SANBAG Counsel has reviewed and approved the agreement as to form.

17. **Construction and Maintenance Agreement with Burlington Northern, Santa Fe Railroad (BNSF) and Caltrans for the Interstate 215 (I-215), Segment 1 Redlands Loop Overhead** Pg. 136

Approve increase in funds for BNSF flagging and inspection services as defined by the Construction and Maintenance Agreement (No. C08078) with BNSF and Caltrans in an amount of \$200,000 for a new estimated total amount of \$288,467.00. Garry Cohoe

This item was reviewed and recommended for approval (14-0-1; Abstained: Mayor Morris), by the Major Projects Committee on August 12, 2010. SANBAG Counsel has reviewed and approved the agreement as to form.

Consent Calendar Continued....**Transit/Commuter Rail****18. Administrative Function for Victor Valley Transit Authority Pg. 138**

Receive update on SANBAG's assistance with the In-House Administrative process for Victor Valley Transit Authority (VVTa).
Mitch Alderman

This item was reviewed and received by the Commuter Rail and Transit Committee on August 19, 2010.

19. Comprehensive Operational Analysis (COA) of Omnitrans Services Pg. 144

Authorize staff to release a Request for Proposals (RFP) 11044 for a Comprehensive Operational Analysis of Omnitrans Services.
Mitch Alderman

This item was reviewed by the Commuter Rail and Transit Committee on August 19, 2010 and unanimously recommended for approval.

20. Legal Services for E Street sbX Right-of-Way Acquisition Pg. 156

Authorize staff to release a Request for Proposals RFP 11049 for legal services related to the acquisition of right-of-way needed for the E Street sbX project. **Ryan Graham**

This item was reviewed by the Commuter Rail and Transit Committee on August 19, 2010 and unanimously recommended for approval.

21. Amendment No. 1 to Contract C09114 with Paratransit Inc. Pg. 159

Approve Amendment No. 1 to Contract C09114 with Paratransit Inc., doing business as Innovate Paradigms, for the design study of the Consolidated Transportation Services Agency, to increase the total amount of the contract by \$100,000 for a not-to-exceed contract amount of \$199,477.73 and to extend the contract term to December 31, 2011. **Mitch Alderman**

This item was reviewed by the Commuter Rail and Transit Committee on August 19, 2010 and unanimously recommended for approval.

Consent Calendar Continued....**Transit/Commuter Rail (Cont.)****22. The Consolidated Transportation Services Agency (CTSA) for the San Bernardino Valley** Pg. 165

1. Approve Resolution 11-004 identifying Valley Transportation Services to act as a CTSA for the San Bernardino Valley, as required in Section 6680 of Title 21 of the California Code of Regulations, and contingent upon the legal formation of such a nonprofit corporation.
2. Appoint Michael Bair, Floyd Petersen and Gary Madden as the SANBAG appointees to the CTSA Board of Directors to act as the original incorporators of the nonprofit corporation.
3. Authorize a Budget Amendment to increase Task No. 31911000 Social Service Transportation in the amount of \$250,000 from Measure I 2010-2040 Valley Senior and Disabled Transit funds.
4. Decrease Task No. 51311000 Measure I Elderly/Disabled Transit in the amount of \$250,000 to fund SANBAG staff time, agency resources and miscellaneous expenditures necessary to establish the CTSA. **Mitch Alderman**

This item was reviewed by the Commuter Rail and Transit Committee on August 19, 2010 and unanimously recommended for approval.

23. Railroad Right-of-Way Property Management Pg. 177

1. Authorize staff to release a Request for Proposals (RFP) 11050 for Railroad Right-of-Way Property Management services.
2. Direct staff to prepare a letter to the Los Angeles County Metropolitan Transportation Authority (LACMTA) to terminate Property Management Agreement 94-050. **Ryan Graham**

This item was reviewed by the Commuter Rail and Transit Committee on August 19, 2010 and unanimously recommended for approval.

Transportation Programs & Fund Administration**24. Valley Measure I Major Street Program Jurisdiction Master Agreement with the City of Rialto** Pg. 185

Approve the Valley Measure I Major Street Program Jurisdiction Master Agreement C10253 with the City of Rialto in the Amount of \$247,690. **Ty Schuiling**

This item was reviewed and unanimously recommended for approval by the Plans and Programs Committee on August 18, 2010. The Jurisdiction Master Agreement has been reviewed by SANBAG counsel and approved by the city council.

Consent Calendar Continued....

Transportation Programs & Fund Administration (Cont.)

- 25. Capital Project Needs Analysis (CPNA) Submittals for FY 2011-2012** Pg. 200

Information on SANBAG's Capital Project Needs Analysis Submittal Process for FY 2011-2012. **Ty Schuiling**

This item was reviewed by the Plans and Programs Committee on August 18, 2010.

DISCUSSION ITEMS

Transit/Commuter Rail

- 26. Southern California Regional Rail Authority use of the High Speed Passenger Train Proposition 1A Bond Funds for Positive Train Control** Pg. 202

1. Authorize the Board President to execute a Memorandum of Understanding (MOU) C11047 with the Southern California Regional Rail Authority (SCRRA) for use of the High Speed Passenger Train Proposition 1A bond funds for positive train control (PTC) and other projects through the execution of a Letter of No Prejudice (LONP) with the California Transportation Commission (CTC) and associated authorization legislation.

2. Authorize the Board President to execute an annual Memorandum of Understanding or other agreements as needed with SCRRA and other entities to allow for allocation of funds as authorized.
Ryan Graham

This item was reviewed by the Commuter Rail and Transit Committee on August 19, 2010 and unanimously recommended for approval.

- 27. Funding Commitment and Letter of Support to Southern California Regional Rail Authority for a Letter of No Prejudice request to the California Transportation Commission for Positive Train Control** Pg. 220

1. Approve the commitment of \$12,396,377 to advance Proposition 1A High Speed Rail Bond Act funds, should they be necessary, until bond funds can be sold by the state and allocated to the Southern California Regional Rail Authority.

2. Authorize the Executive Director to sign a letter of support for the Southern California Regional Rail Authority's request for a Letter of No Prejudice from the California Transportation Commission for Positive Train Control. **Ryan Graham**

This item was reviewed by the Commuter Rail and Transit Committee on August 19, 2010 and unanimously recommended for approval.

Discussion Items Continued....

Subregional Transportation Planning & Programming (Cont.)

28. California Air Resources Board (ARB) Proposed Regional Greenhouse Gas Emission Reduction 2020 and 2035 Targets for Automobiles and Light Trucks Pursuant to Senate Bill (SB) 375 Pg. 226

Receive report. Ty Schuiling

This item was reviewed by the Plans and Programs Policy Committee on August 18, 2010.

Other Matters

29. Consent Calendar Items Pulled for Discussion

Items pulled from the consent calendar shall be taken under this item in the order they were presented on the calendar.

Comments from Board Members

Brief Comments from Board of Directors

Public Comment

Brief Comments by the General Public

CLOSED SESSION

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Pursuant to Government Code §54956.8

Property: 1805 S. Tippecanoe, San Bernardino CA 92408

Agency Negotiator: Mitch Alderman

Negotiating party/parties: Patrick C. & Wensung Hsu

Under negotiation: Price

ADJOURNMENT

Additional Information**Agency Reports/Committee Memberships**

Commuter Rail Report Pg. 255

Mayor Pro Tem Patricia Gilbreath

South Coast Air Quality Management Report *(No report this month)*

Mayor Dennis Yates

Mobile Source Air Pollution Reduction Review Committee (MSRC) Pg. 258

Council Member Gwenn Norton-Perry

SCAG Committees

Pg. 261

SCAG Regional Council

SCAG Policy Committees

Community, Economic and Human Development

Energy and Environment

Transportation and Communications

SANBAG Policy Committees

Pg. 262

Acronym List

Pg. 265

Complete packages of this agenda are available for public review at the SANBAG offices and our website: www.sanbag.ca.gov. Staff reports for items may be made available upon request. For additional information call (909) 884-8276.

Meeting Procedures and Rules of Conduct

Meeting Procedures

The Ralph M. Brown Act is the state law which guarantees the public's right to attend and participate in meetings of local legislative bodies. These rules have been adopted by the Board of Directors in accordance with the Brown Act, Government Code 54950 et seq., and shall apply at all meetings of the Board of Directors and Policy Committees.

Accessibility

The SANBAG meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Clerk of the Board at least three (3) business days prior to the Board meeting. The Clerk's telephone number is (909) 884-8276 and office is located at 1170 W. 3rd Street, 2nd Floor, San Bernardino, CA.

Agendas – All agendas are posted at 1170 W. 3rd Street, 2nd Floor, San Bernardino at least 72 hours in advance of the meeting. Complete packages of this agenda are available for public review at the SANBAG offices and our website: www.sanbag.ca.gov. Staff reports for items may be made available upon request. For additional information call (909) 884-8276.

Agenda Actions – Items listed on both the "Consent Calendar" and "Items for Discussion" contain suggested actions. The Board of Directors will generally consider items in the order listed on the agenda. However, items may be considered in any order. New agenda items can be added and action taken by two-thirds vote of the Board of Directors.

Closed Session Agenda Items – Consideration of closed session items *excludes* members of the public. These items include issues related to personnel, pending litigation, labor negotiations and real estate negotiations. Prior to each closed session, the Chair will announce the subject matter of the closed session. If action is taken in closed session, the Chair may report the action to the public at the conclusion of the closed session.

Public Testimony on an Item – Members of the public are afforded an opportunity to speak on any listed item. Individuals wishing to address the Board of Directors or Policy Committee Members should complete a "Request to Speak" form, provided at the rear of the meeting room, and present it to the SANBAG Clerk prior to the Board's consideration of the item. A "Request to Speak" form must be completed for *each* item when an individual wishes to speak on. When recognized by the Chair, speakers should be prepared to step forward and announce their name and address for the record. In the interest of facilitating the business of the Board, speakers are limited to three (3) minutes on each item. Additionally, a twelve (12) minute limitation is established for the total amount of time any one individual may address the Board at any one meeting. The Chair or a majority of the Board may establish a different time limit as appropriate, and parties to agenda items shall not be subject to the time limitations.

The Consent Calendar is considered a single item, thus the three (3) minute rule applies. Consent Calendar items can be pulled at Board member request and will be brought up individually at the specified time in the agenda allowing further public comment on those items.

Agenda Times – The Board is concerned that discussion take place in a timely and efficient manner. Agendas may be prepared with estimated times for categorical areas and certain topics to be discussed. These times may vary according to the length of presentation and amount of resulting discussion on agenda items.

Public Comment – At the end of the agenda, an opportunity is also provided for members of the public to speak on any subject within the Board's authority. *Matters raised under "Public Comment" may not be acted upon at that meeting. The time limits established in "Public Testimony on any Item" still apply.*

Disruptive Conduct – If any meeting of the Board is willfully disrupted by a person or by a group of persons so as to render the orderly conduct of the meeting impossible, the Chair may recess the meeting or order the person, group or groups of person willfully disrupting the meeting to leave the meeting or to be removed from the meeting. Disruptive conduct includes addressing the Board without first being recognized, not addressing the subject before the Board, repetitiously addressing the same subject, failing to relinquish the podium when requested to do so, or otherwise preventing the Board from conducting its meeting in an orderly manner. *Please be aware that a NO SMOKING policy has been established for meetings. Your cooperation is appreciated!*

**SANBAG General Practices for Conducting Meetings
of
Board of Directors and Policy Committees**

Basic Agenda Item Discussion.

- The Chair announces the agenda item number and states the subject.
- The Chair calls upon the appropriate staff member or Board Member to report on the item.
- The Chair asks members of the Board/Committee if they have any questions or comments on the item. General discussion ensues.
- The Chair calls for public comment based on “Request to Speak” forms which may be submitted.
- Following public comment, the Chair announces that public comment is closed and asks if there is any further discussion by members of the Board/Committee.
- The Chair calls for a motion from members of the Board/Committee.
- Upon a motion, the Chair announces the name of the member who makes the motion. Motions require a second by a member of the Board/Committee. Upon a second, the Chair announces the name of the Member who made the second, and the vote is taken.

The Vote as specified in the SANBAG Bylaws.

- Each member of the Board of Directors shall have one vote. In the absence of the official representative, the alternate shall be entitled to vote. (Board of Directors only.)
- Voting may be either by voice or roll call vote. A roll call vote shall be conducted upon the demand of five official representatives present, or at the discretion of the presiding officer.

Amendment or Substitute Motion.

- Occasionally a Board Member offers a substitute motion before the vote on a previous motion. In instances where there is a motion and a second, the maker of the original motion is asked if he would like to amend his motion to include the substitution or withdraw the motion on the floor. If the maker of the original motion does not want to amend or withdraw, the substitute motion is not addressed until after a vote on the first motion.
- Occasionally, a motion dies for lack of a second.

Call for the Question.

- At times, a member of the Board/Committee may “Call for the Question.”
- Upon a “Call for the Question,” the Chair may order that the debate stop or may allow for limited further comment to provide clarity on the proceedings.
- Alternatively and at the Chair’s discretion, the Chair may call for a vote of the Board/Committee to determine whether or not debate is stopped.
- The Chair re-states the motion before the Board/Committee and calls for the vote on the item.

The Chair.

- At all times, meetings are conducted in accordance with the Chair’s direction.
- These general practices provide guidelines for orderly conduct.
- From time-to-time circumstances require deviation from general practice.
- Deviation from general practice is at the discretion of the Board/Committee Chair.

Courtesy and Decorum.

- These general practices provide for business of the Board/Committee to be conducted efficiently, fairly and with full participation.
- It is the responsibility of the Chair and Members to maintain common courtesy and decorum.



Important Things To Know...

September 2010

SANBAG Meetings – Cancelled:

None

SANBAG Meetings – Scheduled:

Administrative Committee	Sept. 8	9 a.m.	The Super Chief
Major Projects Committee	Sept. 9	9 a.m.	The Super Chief
Plans and Programs Committee	Sept. 22	12 noon	The Super Chief
Commuter Rail & Transit Committee	Sept. 23	12 noon	The Super Chief
Mountain/Desert Committee	Sept. 24	9 a.m.	Town of Apple Valley

Other Meetings/Events: None

Redlands First Mile and Passenger Rail Project Open House	Sept. 13	4 p.m. to 7 p.m.	ESRI Cafe, Redlands
Redlands First Mile and Passenger Rail Project Open House	Sept. 14	4 p.m. to 7 p.m.	San Bernardino Economic Development Agency Business Center

For additional information, please call SANBAG at (909) 884-8276